

**Berkley Cable TV Advisory Committee Meeting Minutes**  
**February 8, 2022**

In attendance: Arlene Medeiros  
Edward Dugan  
Jilleen Solomon  
Joseph Sousa

Call to order - 6:05 p.m.

Tabled minutes

Treasurer's Report – Current balance is \$223,710.00 less additional payrolls, \$222,160.69

Coordinator's Report:

- Training coming up on 2/24 – studio training. Operators will be in attendance. Ed will invite the producers as well.
- Mask requirement – closed spaces it is suggested that they wear one. Circumstances of show will depend on requirement.  
Motion to distance six feet, limited number of people, masks mandatory – no vote  
Motion made no vaccination status requirement and masks optional. Approved
- Cherise Hoak – starting a show later in the month
- Heating units – no invoice received yet. Work is complete.
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- Annual report – still working. Ed submitted but has some changes. Heather said he still has time to make changes.
- Extended file storage – additional data storage needed to back up files. Hard drive equipment. Quote from last year is \$2,440.16. Decision tabled to next meeting.
- Furniture purchase – Ed found a table that he believes would work at Furniture Depot in E Providence for \$170.  
Motion to purchase – Approved
- Painting being done for floors panels on 2/22 at 9 am by Joe and Arlene
- Studio organization – Ed is working on it but could use some help
- Town hall switcher not working properly again. It's been sent back and "fixed" previously. Now not working again. He is having a hard time getting answers from the company that fixes it.
- Next meeting – 3/8 at 6:30
- Adjourn – 6:53

**APPROVED JUNE 28, 2022 – Arlene Medeiros**

