



TOWN OF BERKLEY

MEETING NOTICE

Received: 3/31/2022	Time: 12:19pm
Posted: 3/31/2022	Time 12:19pm_
H. Almy	
Town Clerk	

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: April 5, 2022 – 6:30 PM_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C____
(physical address including room # or name if applicable)
And via ZOOM

<https://us02web.zoom.us/j/89078915580?pwd=a1dINEEvRIhEK3grb29xQkdjS1oyQT09>

Arlene Medeiros – March 31, 2022_____

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

Review of matters, Votes may be taken

1. Call to order.
2. Acceptance of prior meeting minutes – January 11, 2022, February 8, 2022 and March 8, 2022
3. Treasurer's Report: Signing of bills
4. Preparation for installation of studio floor:
 - a. Date: week of April 25
 - b. Container rental options
 - c. Hiring of moving help
5. Coordinators Report:
 - a. Status of employees and schedules
 - b. Conversation w/ Devin on future help w/ sets, etc.
 - c. Producers and shows. Follow-up on ASCAP Licensing.
 - d. Upcoming Town election.
 - e. Alternate quote for extended file storage. Updates on location options and internet quality needs.
 - f. Renewal of tech assurance w/ Tightrope.
 - g. Report on Studio Manager duties as asked for by committee on 3/8/2022.
 - h. Purchase request – Headphones, Variety of color table toppers.
 - i. Any unforeseen issues.
6. Review of posting prerecorded videos.
7. Any unforeseen business not foreseen by chair
8. Public input
9. Notice of next meeting date
10. Adjourn