



TOWN OF BERKLEY

MEETING NOTICE

Received: 10/13/2022 Time: 12:08pm
Posted: 10/13/2022 Time: 12:08pm
H. Almy
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: October 18, 2022 – 6:00 PM_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C__
(physical address including room # or name if applicable)

And via **ZOOM**

<https://us02web.zoom.us/j/88027547919?pwd=TkJJUVU4NUZlZnJhWmxoQXFVbUZDQT09>

Arlene Medeiros – October 13, 2022

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

Review of matters, Votes may be taken

1. Call to order.
2. Acceptance of prior meeting minutes - August 31, September 14, September 20, and September 28, 2022
3. Treasurer's Report: Signing of bills
4. Coordinators Report:
 - a. Status of employees and schedules. Meeting coverage. Proposal for new hires. Contact with School Superintendents office.
 - b. Shows and producers. Status of notice to scroll and social media.
 - c. Report on attendance of "Mass Access Fall Meet and Greet" by Ed.
 - d. Progress report on re-wiring studio and extended file storage.
 - e. Invoice from CTS.
 - f. DIY background "flats."
 - g. Report on link to VOD on Town Hall website (Draft).
 - h. Report on indoor storage shed - Status.
 - i. Alternate quotes for Town Hall. Wiring to COA for live coverage and/or simple hybrid setup (actual plus Zoom). Possibility of funding from grant.
 - j. Status of monthly cleaning help. Invoice from same.
 - k. Observations on contract with Comcast and posting limitations.

- l. Notes on conversation with Tightrope (Cablecast). BCATV phone App, web presence.
 - m. Receipts. batteries. Purchases - Additional microphones, chairs, chairs for audience. Tablecloth. Power stapler/nailer. USB extension cables, purchased and additional - other purchased possible
 - n. Proposal for studio Open House.
 - o. Any unforeseen items.
- 5. Public input
 - 6. Notice of next meeting date
 - 7. Adjourn

This agenda is subject to change(s) not anticipated by the Chairman 48 hours in advance.