



# TOWN OF BERKLEY

## MEETING NOTICE

Received: 10/31/22 Time: 1:00 PM  
Posted: 10/31/22 Time: 1:00 PM  
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

**Name of Board or Committee:** Council on Aging\_\_\_\_\_

**Date & Time of Meeting:** November 3, 2022 – 9:00 AM\_\_\_\_\_

**Location of Meeting:** Council on Aging Room – Town Office Bldg., One North Main Street  
(physical address including room # or name if applicable)

Arlene Medeiros – October 31, 2022\_\_\_\_\_  
**Clerk/Board Member posting notice & date**

Cancelled or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_\_\_\_\_

### AGENDA / LIST OF TOPICS

#### Review of matters, votes may be taken

1. Call to order.
2. Announcement regarding meeting being video taped.
3. Acceptance of prior meeting minutes – September 1, October 13, October 19, and October 27, 2022
4. Status of potential new Council on Aging board members: Carol Buote and Karen Strozyk
5. FY 2023 budget
  - a. Town Budget
  - b. Formula Grant
  - c. Donations – two accounts
  - d. Earmark Grant
6. Event/Program updates including but not limited to
  - a. Trip to Kittery Maine – November 9
  - b. Bristol Elder lunch
  - c. Craft with AMY December 7
  - d. Christmas lunch December 10
  - e. Tai Chi
7. Friends of COA report
8. Nancy Thompson's request to review email from Heather Martin regarding opening COA Activity Room
9. Review of COA Director job description
10. Public input
11. Notice of next meeting date
12. Adjourn

This agenda is subject to change(s) not anticipated by the Chairman 48 hours in advance.