

FINCOM COMMITTEE MINUTES

APRIL 15, 2014

ATTENDANCE: ED HOAK; CHAIRMAN, MICHELE HAMILTON, NANCY GAJOLI, BRIAN RUA, DEAN LARABEE, KATHERINE AVILLA; TOWN ACCOUNTANT.

MEETING CALLED TO ORDER AT 6:35 PM

MINUTES: The minutes for the meetings of April 1 and April 8 were reviewed and approved as written.

FRONT SHEET MAINTENANCE: The PILOTS are not acceptable to be included as local receipts, it must be incorporated into the fiscal base. We received a small increase in unrestricted general government aid. Ambulance user fee has increased to \$ 160,000 from \$ 140,000 as the second ambulance is a larger lease. The charter school increase disclosed on the cherry sheet was processed through regional and county assessments.

BUDGET REVIEW: LINE 114 - Moderator: Held flat.

BUDGET REVIEW: LINE 122 - Selectmen: Request for janitor currently honored, and will be moved to line 192. Expense line up \$ 300 to cover conference attendance.

BUDGET REVIEW: LINE 131 - FINCOM: Reduce FINCOM expense by \$ 300 to offset increase selectman's expense.

BUDGET REVIEW: LINE 135 - Town Accountant: Personnel line may increase \$ 550 pending clerical reclassification.

BUDGET REVIEW: LINE 141 - Assessors: Requested raise unfunded. Contractual increase is funded. Overtime request pending. Requests for additional hours pending personnel board approval. Expense and tax maintenance lines are accepted for now. Discussion regarding additions to staff took place.

BUDGET REVIEW: LINE 145 - Treasurer: Requested raise will be based on cost of living increase. Clerical line reduced to actual. \$ 272 pending clerical reclassification.

BUDGET REVIEW: LINE 146 - Tax Collector – The working position is as submitted. Raise adjusted to COLA.

BUDGET REVIEW: LINE 151 - Counsel - The working position is as submitted.

BUDGET REVIEW: LINE 158 - Tax Title - Pending budget completion.

BUDGET REVIEW: LINE 161 - Town Clerk - Raise adjusted to COLA. The working position is as submitted.

BUDGET REVIEW: LINE 162 - Elections - Approved pending a further review to be certain expense is appropriate.

BUDGET REVIEW: LINE 163 - Registration - The working position is as submitted.

BUDGET REVIEW: LINE 175 - Planning Board - Flat from prior year.

BUDGET REVIEW: LINE 192 - Town Office Building - The working position is as submitted, pending further review.

BUDGET REVIEW: LINE 193 - Town Water Supply - Flat from prior year.

BUDGET REVIEW: LINE 210 - Police - SRO not in budget this year. Radio repeater repair and jail repair and maintenance remain for now.

BUDGET REVIEW: LINE 220 - Fire - Personnel held flat, but \$ 10,000 added for Chief. Additional position eliminated for now. Expense and turnout gear will stay for now.

BUDGET REVIEW: LINE 230 - Ambulance - Software and maintenance eliminated. Raises contractual and built in over time. Medical director funded. Expenses up due to inspections.

BUDGET REVIEW: LINE 241 - Building Department - Looking for additional hours and a raise for the office manager, both items are personnel board items. Eliminated for now.

BUDGET REVIEW: LINE 250 - Public Safety Building - Requested increase remains for now.

BUDGET REVIEW: LINE 290 - Tree - Salary increase eliminated. Expenses remained flat.

BUDGET REVIEW: LINE 292 - ACO - \$ 1700 shifted from expense to personnel.

BUDGET REVIEW: LINE 299 - Communication - Held constant.

BUDGET REVIEW: LINE 300 - Schools - K8 increased 2%. Somerset Berkley restored to \$ 200,000. Bristol County Aggie held level due to lack of budget response.

BUDGET REVIEW: LINE 420 - Highway - Stipend for salary relocated from expense to stand alone line. Raise held constant with other department heads at 1.5%. Personnel increase is contractual. Snow and ice will increase \$ 5,000 per year to partially offset the amount needed at year end to pay for this expense.

BUDGET REVIEW: LINE 425 - Lights - Flat from previous year.

BUDGET REVIEW: LINE 491 - Cemetery - Small increase for grass cutting.

BUDGET REVIEW: LINE 510 - Board of Health - Held flat from last year.

BUDGET REVIEW: LINE 543 - Veterans - Benefits reduced slightly, training cost covered for now.

BUDGET REVIEW: LINE 940 - Miscellaneous - Municipal lease reduced slightly. Borrowing costs partially encumbered, so reduced slightly.

BUDGET REVIEW: LINE 830 - Bristol County Retirement reduced by \$ 9,000.

BUDGET REVIEW: LIBRARY – Discussion took place regarding increasing funding to cover at least the minimum contribution to the minimum funding level required by the state to avoid needing a waiver this coming year. Additional hours were requested, but all additional hours and pay increases are going to be reviewed by the personnel board on Thursday. The committee will attempt to provide a small increase to the materials budget.

A motion to adjourn the meeting was made, seconded and voted.

Meeting adjourned at 8:51 PM

The next meeting is scheduled for Tuesday, April 22, 2014 at 6:30 PM.