

FINANCE COMMITTEE MEETING MINUTES

November 10, 2014

ATTENDANCE: CHAIRMAN, ED HOAK; NANCY GAJOLI, DEAN LARABEE, MICHELE HAMILTON, TOWN ACCOUNTANT; KATHY AVILLA AND TOWN ASSESSORS MARK PETTEY AND JEANNE RUSSO

LOCATION: BERKLEY MIDDLE SCHOOL, SUPERINTENDANTS CONFERENCE ROOM

MEETING CALLED TO ORDER BY CHAIRMAN, ED HOAK, AT 6:30

This meeting was to finalize budget transfers ahead of the Special Town Meeting scheduled for November 19, 2014.

REVIEW OF MINUTES: Accepted minutes of October 21, 2014 as written.

ASSESSORS OFFICE: Ann Hathaway has retired. The department needs to hire and train a new representative and keep Phyllis as a consultant for the time being. After all previous expected needs, \$ 6,000 is the expected funds needed to get through the balance of this year for this department.

ARTICLE 1 PREPARATION: The committee discussed and recommended the following transfers from the increases shown on the adjusted front sheet: \$6000 to the Assessor's office for clerical help for the balance of the fiscal year, \$ 2500 for a part time clerk to assist Paul Modloski, \$ 17,000 to fund the Town Hall Janitor position for the balance of the fiscal year, \$ 13,500 to provide the fire department with the funding for additional weekday personnel, \$ 15,000 for the emergency repair to the old Town Hall roof, and \$ 11,250 for the homework bus pilot program. The committee discussed all of the above and was in agreement that these allocations be put forth to the town for vote at town meeting.

MMA MEETING: It was voted that Ed, Michele and Nancy would attend the MMA meeting in January and represent the committee.

Meeting adjourned at 8:21 PM. The next meeting is expected to be in January 2015.