

MONDAY DECEMBER 11, 2017

Members in attendance: Chairman Ed Hoak, Secretary Michele Hamilton, Nancy Gajoli, Joe Freitas, Barbara Miller and Melinda Paine-Dupont.

The location of this meeting was posted for Uno Pizzeria & Grill. Prior to the call of order, it was established that during the meeting process no alcohol consumption is allowed. Water, Lemonade, and coffee was distributed for the meeting.

Chairman Ed Hoak called the meeting to order at 6:00pm.

Minutes of Monday October 30, 2017 were discussed, motion made and seconded to approve minutes with minor adjustments to be corrected. Unanimously voted.

An introduction to our new members, Barbara and Melinda on the MMA Annual Meeting and Trade Show taking place on January 19 and 20, 2018. Basically explaining the pro and cons of attending. Due to budget cuts, for those of us who wish to attend would have to pay some of the cost out of pocket. Ed Hoak, Michele Hamilton, Nancy Gajoli, Barbara Miller and Melinda Paine-Dupont have decided to attend and pay out of pocket. Checks to be turned into Account, Kathy Avilla.

Other topic of discussion included The Berkley Task Force's minutes of 11/01/17. A job posting for the Highway department. Outstanding Tax Title Accounts and Manager's report.

It was also brought to the committee member's attention that the 2017 edition of the Finance Committee Handbook is now available for download in a secure area of the MMA website.

Next schedule meeting will be on January 19, 2018 at the MMA Trade show and January 22, 2018 time 6:30pm location Berkley Town Hall.

Motion made and seconded to adjourn the meeting at 6:30pm. Unanimously voted.

Ed Hoak
for MF
Nancy B. Gajoli
Michele Hamilton
Melinda Paine-Dupont
Joe Freitas

BERKLEY FINANCE COMMITTEE MINUTES

MONDAY January 8, 2018

Members in attendance: Chairman Ed Hoak, Nancy Gajoli, Joe Freitas, Barbara Miller and Melinda Paine-Dupont.

FINCOM attended the Berkley School Committee meeting which in part included in the BPS preliminary FY19 budget presentation which started at 6:30 pm.

When the school committee went into executive session we continued our committee meeting to review Snow and Ice in addition to the reserve fund request at 7:45 pm.

Minutes of Monday December 11, 2017 were not available as Michele Hamilton was away from home.

The board discussed the letter from Robert R. Rose, Highway Surveyor for the Town of Berkley, in regard to the depletion of the Snow Removal Account. The committee discussed the need to increase the Snow and Ice Fund by \$65,000. Melinda Paine-Dupont made a motion to increase the Fund and Joe Freitas Seconded the motion. Voted and approved unanimously.

The board discussed the request for Transfer from the Reserve Fund \$1,000 for emergency repair to the Public Safety Building. Damage sustained totaled \$4,190 of which \$1,000 was a deductible not covered in the budget. Damage occurred during a wind storm and siding was damaged in the back of the building. Request was from Alan G. Countinho to be transferred from Reserve Fund #101110/57800 to R&M Emerg. Repairs, Account Number 102250/524200.

A motion was made by Joe Freitas to transfer the funds to pay the B&D Construction bill. Seconded by Melinda Paine-Dupont and voted and approved unanimously. Ed Hoak signed as Chairman, Melinda Paine-Dupont signed as acting Secretary and Nancy Gajoli agreed to bring the paperwork to Alan Countinho the next day.

Next scheduled meeting will be on January 19, 2018 at the MMA Trade show and January 22, 2018 time 6:30pm location Berkley Town Hall.

Motion made and seconded to adjourn the meeting at 8:00pm. Unanimously voted.


Ed Hoak
Nancy Gajoli
Joe Freitas
Melinda Paine-Dupont