

**TOWN OF BERKLEY  
FINANCE COMMITTEE**

**WEDNESDAY JULY 25, 2018 MINUTES**

**Members in attendance:** Chairman Joe Freitas, Secretary Michele Hamilton, Nancy Gajoli, Melinda Paine-Dupont and Ed Hoak

The meeting was called to order at 6:30 pm by Chairman Joe Freitas.

A brief discussion took place regarding DLS (Division of Local Services, MA Department of Revenue) notification received via email. Based on the Conference Committee Report for FY2019 Preliminary Cherry Sheet the estimates for the town of Berkley shows a loss of \$7,757. \$2,348 less from school choice and \$5,409 increase in school choice ending.

Regarding the \$2,348 school choice and the fact that it comes/goes into a Berkley School's revolving account, the actual impact on the Town of Berkley is \$5,409.

Next on the agenda, Chairman Joe Freitas present to the committee the bill for ATFC dues of \$180 owed by the Finance Committee. After a brief discussion a motion was made and seconded to approve the payment and unanimously voted by members of the Finance Committee.

It has come to our attention that transfer of funds between departments have been taking place. At one time it was \$5,000 and has increased to \$25,000 before any approval needs to take place. Chairman Joe Freitas is planning to set up a meeting with the Town Administrator Alan Coutinho to go over the transfers for clarification and future spending requirements for budgets under the control of the Town Administrator. Mr. Freitas will provide the committee with the results of that meeting.

Other topics of discussion that took place, were quick questions regarding decision made/voted on at the annual town meeting in June.

- No decision has been made regarding the Fire Department's Chief. This should be known December 2018
- The police are looking to hire 3 police officers, 2 that were voted on at the town meeting and a replacement for an officer who left the department.
- The Council on Aging has a posting for Director's position and the position is still open.

The position of Secretary was put up for nomination and a motion was made nominating Michele Hamilton. The motion was seconded and put to vote. The Finance Committee voted unanimously and Ms. Hamilton accepted the position.

A motion was made and seconded to adjourn the meeting at 6:55 pm. The Finance Committee voted unanimously to adjourn.

*Nancy B. Gajoli*  
*Joe Freitas*  
*Michele K. Hamilton*