

TOPIC		ACTION
Call To Order	Board of Selectmen - Called to Order at 10:05AM in the Moitoza-Petty Hearing Room	
	Taken out of Order: Board to recognize Catherine Westgate for her dedicated service to Board of Registrars and acknowledge her contributions to the Town over the course of her tenure. The Board formally recognized Catherine ("Kathy") Westgate for her long service to the Town of Berkley. Ms. McCrohan noted that Kathy has served on the Board of Registrars and in various other roles for over 50 years, and the Board presented her with a certificate of appreciation thanking her for five decades of dedication to the town and its residents. Heather Almy expressed personal gratitude, with one noting how much Kathy had helped them and saying she would be missed, while another reminisced about earlier colleagues and emphasized Kathy's commitment to public service. The overall tone was appreciative, and nostalgic, highlighting her long-term value to the community.	Discussion only
Public Hearing:	Public Hearing: Pole Relocation EL-1, EL-2 and EL- 29.5 Pursuant to Massachusetts General Law, Chapter 166, Section 22, the Board of Selectmen will hold a public hearing on Wednesday, June 17th, 2026 at 10:05 a.m. in the Moitoza – Petty Hearing Room at the Town Office Building, 1 North Main Street, Berkley, Massachusetts, on the joint petition of Taunton Municipal Lighting Plant proposing three (3) new pole locations EL-1 and EL-2 on Old Anthony St. and EL-29.5 on Anthony St.. This joint petition also includes the relocation of EL-30 to be relocated 17' south on Anthony St, as shown on TMLP Plan No. 08012025. The Board held a brief public hearing pursuant to M.G.L. c.166, §22 on the joint petition of the Town Municipal Lighting Plant (TMLP) for three new pole locations—EO-1 and EO-2 on Old Anthony Street and EL-29.5 on Anthony Street—and for the relocation of pole EO-30 seventeen feet south on Anthony Street, as shown on TMLP plan #08012025 on file. After opening the hearing by roll call vote, the chair asked if anyone was present to speak on the petition; no members of the public came forward with comments or objections. On that basis, the Board voted to approve the petition for the new poles and relocation as presented on the TMLP plan, then proceeded to close the public hearing by roll call vote.	Motion to open public hearing: Roll Call Vote: McCrohan – Aye Vincent-Aye Longton-Aye Motion to approve: Roll Call Vote: McCrohan – Aye Vincent-Aye Longton-Aye Motion to close public hearing: Roll Call Vote: McCrohan – Aye Vincent-Aye Longton-Aye
Appointments:	Board to appoint various Boards and Committees (list attached); review of matter, votes may be taken. There were three appointments held. David Patrick – Conservation Commission, Matthew Chabot – Town Administration, Marc Dorscheid – Animal Control Officer. Board to appoint various positions within the Police Department (list attached); review of matter, votes may be taken. Board to appoint Jeff Anderson to the position of Veterans Graves Officer; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: JVincent second; Motion approved Motion to appoint: TMcCrohan motioned: JVincent second; Motion approved Motion to appoint: TMcCrohan motioned: RLongton second; Motion approved

Personnel:	Board to accept resignation of Emma Rioux from the position Full-time Dispatcher; Board to appoint Emma as part time dispatcher: review of matter; votes may be taken	Motion to accept: TMcCrohan motioned: RLongton second; Motion approved
	Board to appoint William Kinsman to the position of Full-time Dispatcher; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: RLongton second; Motion approved
	Board to accept resignation of Marc Oliveira from the Berkley Planning Board; review of matter; votes may be taken	Motion to accept: TMcCrohan motioned: RLongton second; Motion approved
	Board to appoint David Benevides to the position of assistant plumbing inspector; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: RLongton second; Motion approved
	Board to review and potentially approve list of vacation rollover requests from staff covered by Personnel Board policy; review of matter; votes may be taken	Motion to accept: TMcCrohan motioned: RLongton second; Motion approved
	Board to review and potentially approve FY2027 holiday schedule; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: RLongton second; Motion approved
	Board to review and approve Reduction-in-Force notifications for Highway Department personnel; review of matter; votes may be taken	Motion to approve: TMcCrohan motioned: RLongton second; Motion approved
	Board to review and potentially approve non-union grid for FY2027-FY2029; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: JVincent second; Motion approved
New Business:	Board to review and potentially approve contract of the Town Administrator for FY2027-FY2029; review of matter; votes may be taken	Motion to accept: TMcCrohan motioned: JVincent second; Motion approved
	Board to appoint Matthew Chabot to the position of Town Administrator for a term to expire June 30, 2027; review of matter; votes may be taken	Motion to appoint: TMcCrohan motioned: JVincent second; Motion approved
	Board to review the status of the MS4 Annual Report and discuss any necessary actions or filings. review of the matter; votes may be taken.	Motion to accept: TMcCrohan motioned: JVincent second; Motion approved

	Board to review and discuss recommendations regarding updates to plumbing and electrical permit fee schedules, including consideration of current costs, regional comparisons, and administrative impacts; review of matter. The Board reviewed and voted to accept and publish the Year 7 MS4 annual report, as presented by the Town Administrator, including dry-weather screening and laboratory testing of town outfalls and related public education and pollution-prevention measures, and authorized its submission to the EPA. Board to consider acceptance of the Ruby Linn Grant and discuss the intended use of grant funds, associated requirements, and any necessary authorizations related to the award; review of matter. The Board discussed the restoration of the historic Myricks Ballfield/St. Ives project and voted to accept a \$525,000 grant from the Ruby W. and LaVon K. Linn Foundation, to be combined with remaining MBTA mitigation funds to construct a regulation softball field, multi-purpose field, playground, and related site improvements, and authorized Jennifer Vincent as Clerk to execute all necessary grant documents. Board to review and consider a request from Jacqui Chamberlain for a One-Day Liquor License, in support of the 250th Celebration for the dates of Saturday, June 27th through Monday June 29th, 2026 for the sale of beer and wine. Mr. Chabot explained that while a certificate of insurance (COI) had been received, the liquor liability coverage date was incorrect, and the Town's intent is to ensure the serving vendor lists the Town as an additional insured for the correct event date. To avoid delay while maintaining compliance, the Board voted to approve the one-day liquor license contingent upon receipt of an updated COI reflecting the proper liquor liability date(s) and coverage terms. Board to consider authorizing the Chair to execute the Chapter 90 Contract Amendment and to further authorize the Chair and Town Administrator to take necessary action to complete Commonwealth Standard Contract Form and associated documents; review of matter. The Board reviewed a Chapter 90 contract amendment extending the town's eligibility to receive state Chapter 90 roadway funds beyond the expiration of the original 10-year agreement. Mr. Chabot explained that Chapter 90 functions like a reimbursable state grant program for local road improvements and that the existing standard contract was due to expire, necessitating execution of the state's new amendment form to continue accessing funds. With no substantive objections raised, the Board voted to authorize the Chair and the Town Administrator to complete and sign the Commonwealth's standard contract form and any associated documents required to finalize the Chapter 90 contract amendment. The Board will review and consider a request from Boondocks for a One-Day Liquor License, including event details, proposed service of alcoholic beverages, and compliance with applicable state and local requirements. The Town had not yet received a satisfactory certificate of insurance (COI) showing appropriate liquor liability coverage with the Town named as an additional insured. The Board voted to approve the one-day liquor license contingent upon receipt of an updated COI reflecting the proper liquor liability date(s) and coverage terms.	Motion to accept: TMcCrohan motioned; JVincent second; Motion approved Motion to accept: JVincent motioned; TMcCrohan second; Motion approved Motion to approve with contingencies: TMcCrohan motioned; RLongton second; Motion approved Motion to authorize: TMcCrohan motioned; RLongton second; Motion approved Motion to approve with contingencies: TMcCrohan motioned; RLongton second; Motion approved
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Old Business:	The Board to discuss requests for refunds associated with transfer station permits and stickers, including administrative considerations, legal authority, financial impacts, and potential policy direction; review of matter. The Board held an extended discussion on whether to offer refunds for transfer station stickers following the loss of Saturday hours and the shift to a shortened Wednesday schedule after the failed override. Highway/transfer staff explained the sticker pricing history, operational and union constraints, and that the service is still being provided, while Board members emphasized fairness and customer service for residents who bought stickers expecting Saturday access. After debating legal, budgetary, and administrative implications, the Board agreed to offer sticker refunds on a one-time basis, using a formal application process with verification by staff, no refunds for trash bags, all stickers for a household to be surrendered, and a strict deadline of June 30 at 2:30 p.m. (applications through Town Hall or drop box), with refunds to be issued by check in a single batch in early July.	Motion to recommend: T McCrohan motioned: R Longton second; Motion approved
	The Board will acknowledge the passing of Linda Herendon and recognize her contributions and service to the Town of Berkley and its residents. The Board acknowledged the passing of Linda Herendon, noting that she had worked at the transfer station for many years and was well known to residents as "Linda from the transfer station." It was mentioned that she had retired a few years ago and moved to Tennessee, and that she had also worked at the Common Store. The Board expressed sympathy and appreciation for her long service and the relationships she built with the community.	Discussion only
	The Board to review and consider an application submitted by the American Legion Post 121 for an Entertainment License to host the Zerbini Family Circus at 80 Myricks Street from July 10, 2026 through July 14, 2026; review of matter; votes may be taken	Motion to waive fee and approve license: T McCrohan motioned: J Vincent second; Motion approved
	Board to discuss the recent election recount, including any updates, correspondence, procedural matters, and potential next steps arising from the recount process; review of matter. The Board received an update from the Town Clerk on the recent election recount and related citizen complaint, noted that the state Elections Division found no basis for further investigation and reaffirmed the voter-intent standard for write-ins, and heard that additional state-supported training sessions for Berkley election workers, particularly on handling write-ins, will be held beginning in August ahead of the September primary and November election Board to discuss ongoing concerns regarding traffic safety, sightline obstructions, utility pole placement, and potential measures to improve vehicular and pedestrian safety at the intersection of Church Street and Myricks Street. The Board discussed ongoing traffic and safety issues at the Church/Myricks Street intersection and concurred that the church may install protective barriers on its own property to protect the building and ramp, provided required sight lines are maintained and applicable safety standards are met.	Discussion only Discussion only

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 06/17/2026
 SELECTMEN IN ATTENDANCE: Tabitha McCrohan-Chair, Jennifer Vincent, Clerk. Robert Longton, Member

Meeting Minutes:	Board to review and approve meeting minutes of May 27th, 2026; Executive Session minutes of May 27th, 2026; and meeting minutes of May 29th, 2026; review of matter; votes may be taken.	Motion to approve: TMcCrohan motioned: RLongton second; Motion approved Roll Call Vote: McCrohan – Aye Vincent – Aye Longton - Aye
Town Administrator Report:	S3018, An Act authorizing the town of Berkley to recall elected officials. The Town Administrator reported that the special act authorizing Berkley to recall elected officials took effect on June 10, 2026, and outlined the basics: recalls cannot target officials in their first or last six months in office; the process starts with an affidavit signed by 25 voters, followed (if certified) by a petition needing 15% of registered voters' signatures within 20 business days, and, if successful, a special election within 90 days where voters decide on the recall and then select a candidate for the office. He also clarified that, regardless of online speculation about residency, any such issue would not invalidate actions taken at Annual Town Meeting, as those votes remain legally valid and enforceable.	Discussion Only
Executive Session:	Board to enter into Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; review of matter; votes may be taken, not to return to open session. – Berkley Patrolman's Union	Motion to enter into executive session: TMcCrohan motioned: JVincent second; Roll Call Vote: Vincent – Aye McCrohan – Aye Longton - Aye
Adjournment:	Meeting adjourned at 12:05 pm *Next Scheduled Meeting is Monday, June 29th, 2026 at 10:30 a.m.*	


 Tabitha McCrohan, Chairwoman


 Jennifer Vincent, Clerk

 Robert Longton, Member


 Matthew Chabot, Town Administrator