

Berkley Cultural Council
March 5, 2026 Meeting Minutes

1. Meeting called to order at 6:25pm. In attendance –Kelley Larabee, Stephanie Malloch, Angela Chang, Jeanne Russo, Arlene Medeiros, Susan Barrett, Suzanne Adam. Guest: Ashley Haslam, Town Accountant.

**Arlene motions to take Agenda item #3 out of order, second by Angela.

3. Treasurer's Report, Arlene Medeiros

- No changes since last month
- Update on Venmo: per Ashley Haslam we cannot do. Alternative suggested is for her to set up UniBank for us. Easy to use, downside is fee, but worth it. Will be a QR code specific for Cultural Council, linked to a special account for us. Other forms of donation (eg check, cash) still acceptable. Arlene makes motion to have Ashley move forward with this plan and set up UniBank account for us to accept donations. Stephanie seconds, all in favor.

2. Meeting minutes of 11/6/2025 and Feb. 2, 2026:

- Nov 6: Angela seconded motion to adjourn, not Kelley. Arlene makes a motion to accept these minutes with that correction. Angela seconds, all in favor.
- Feb. 2: Item 9 next meeting time is 6:15, not 6pm. Item 7 date is July 16, 6-8pm. Arlene motions to accept with these corrections. Angela seconds, all in favor. Angela to make corrections and send to Susan Barrett to submit to Town.

4. Discussion regarding opioid funds from state and idea of Arts Pharmacy: council members will research and continue discussion at April meeting.

5. 2026 Concert series discussion

- Kelley submitted paperwork to Board of Selectman for use of Town Common for those dates.
- Musicians all confirmed! Paul Sarno for June, Kevin & Tom for July, Emily Narwocki for August, and Movin On for September.
- Stephanie messaged Pops Pizza, they are already all set with BOH, waiting for confirmation.
- Stephanie to attend BOH meeting Tuesday March 10th to request waive or significantly reduce fees for out-of-town food vendors, as cost is prohibitive.
- Stephanie will start reaching out to Farmers Market vendors.
- Council discussed asking vendors for a donation of \$10-20 to help cover costs.
- Jeanne will find out if we could do a raffle. Council members discussed logistical difficulties, still considering for future.
- Regarding sponsors, Stephanie suggests council consider offering tiers of some sort?
- Arlene researched signs, council to finalize at April meeting.
- Angela will update concert series signs with this year's dates and performers. Kelley will bring to BP to have 15 signs made.

6. No correspondence or unanticipated topics.

7. Next meeting date set for Monday April 6, 2026 at 6:15pm. Motion to adjourn at 7:24pm by Arlene, second by Stephanie, all in favor.