

Berkley Cultural Council
May 11, 2026 Meeting Minutes

1. Meeting called to order at 6:23pm. Present: Kelley Larabee, Suzanne Adam, Jeanne Russo, Arlene Medeiros, Susan Barrett. Absent: Angela Chang, Stephanie Malloch. No guests.

2. Meeting minutes of April 6 previously distributed by email. No corrections noted. Motion to accept by Jeanne Russo, second by Suzanne Adam, all in favor.

3. Treasurer's Report by Arlene Medeiros:

- Current balance \$13726.64 in state and non-state funds
- \$7000 FY 2026 state allotment received
- No requests for payment
- Regarding electronic donations: we are set up online with a separate fund for Cultural Council. Donations will go to town then Chloe will transfer to our account, probably once a month.
- From the website donors would choose Cultural Council under the Town of Berkley. With the QR code donors are taken directly to Cultural Council site. Fees charged to donors are \$3.95 by debit card; by PayPal, Venmo, or credit card is % of donation: \$1-99.99 is \$2.50, \$100-199.99 is \$5, \$200-399.99 is \$10.
- Kelley suggests having a sign with the QR code at our table at the concerts; have Angela share via social media. Council agrees excellent plan.
- Council decides to wait on sponsor letters for this year, given the large number of other fundraising efforts going on right now. Revisit next year.

4. Discussion of board membership:

- Arlene Medeiros and Jeanne Russo need to step off for one year, effective June 30, 2026.
- Kelley Larabee and Susan Barrett need to be reappointed, effective June 30, 2026.
- Arlene Medeiros will mentor Angela Chang in Treasurer's duties.

5. 2026 Concerts on the Common discussion and updates:

- Per Stephanie
 - Apache Way Farm Rescue will be our charity for the July event. Rescue will bring one of the miniature horses, asks if would be able to sell t-shirts, council approves.
 - Messaged vendors for markets that we are asking for a \$15 one-time fee.
 - Fernandes Farm asks if cash or check would be better? Council decides check made out to Berkley Cultural Council would work best.
 - Submitted Bay Coast Bank sponsor request, will advise when has update.
 - Malloch Construction is making a sponsor donation 😊
- Per Suzanne
 - Tweedy's Treats ice cream boat coming to all 4 events.
 - County Fair hot dog and Salty's Woodfired Pizza unavailable
 - George's Weiner Waggin', Flippin Pancake, and lemonade stand (Lindsey Baptista) she is waiting for replies from
 - Katy's Kitchen confirmed for July, August, and September events.
 - Kelley suggests reaching out to Barrels & Boards, La Loncheritas
 - Susan suggests Mac & Cheese Please Mobile (Stone Ridge Bar and Grill)
- Susan will ask The Boondocks if they might be interested
- Kelley will reach out to Fairy Door Bakery to be market vendor after running by Stephanie
- Kelley contacted Bristol-Plymouth for signs, requesting 15

6. Correspondence/unanticipated topics: one email received from FacePaint, letting us know they donated the books from our grant to 2 Little Libraries in Berkley. Will submit forms for reimbursement. No other correspondence, no unanticipated topics.

7. Next meeting set for Wednesday June 10th, 6:15pm.

Motion to adjourn at 7:09pm by Arlene Medeiros, second by Jeanne Russo, all in favor.