Berkley Cultural Council
August 13, 2026 Meeting Minutes

1. Meeting called to order at 6:25pm. Present: Kelley Larabee, Suzanne Adam, Stephanie Malloch, Arlene Medeiros, Angela Chang (arrived at 6:29pm). Absent: Jeanne Russo, Susan Barrett (therefore minutes recorded by Stephanie Malloch)

No guests.

2. Meeting minutes of July 14th previously distributed by email. No corrections noted. Motion to accept by Suzanne, seconded by Stephanie, all in favor.

3. Treasurer's Report: motion to table until later by Suzanne, seconded by Stephanie, all in favor. See #5

4. 2026 Concerts on the Common discussion and updates for August event:
- Kelley confirmed Emily and Paul will share the evening. Emily to play first hour, Paul the second hour. Kelley will ask Emily how much she will charge for changed venue. Stephanie reached out to Paul and he adjusted his charge to $150.
- Kelley and Suzanne will arrive earlier in the day to set up the tent
- Food vendors will be Katey's Kitchen, The Shiny Griddle, and Tweet Treats ice cream boat.
- Kelley reports that SRPEDD will also have a table at the concert.
- Angela will check with Jeanne regarding the feather flags.
- Kelley inquired as to whether any money has been donated through the QR code – council members unsure, someone will check with Chloe.
- Suzanne asked about social media posts for both performers, Angela will make one for FB page, Kelley made one using AI

5. Treasurer's Report by Angela Chang
- Received a request for payment for $500 from Kevin Hamblett
- Requests from grant monies totaling $1880 from Berkley Public Library, Friends of Dighton Rock, Ed the Wizard, and a few others
- State total balance $5222.93; non-state total balance $5472.27
- Angela inquired whether artists (musicians) should be covered under grant or nonstate funds, Kelley suggested using our own funds (Berkley Cultural Council) because the goal is to raise enough money on our own to fund concert series
- Kelley briefly explained grant process to Suzanne and stated that the remaining costs of musicians at the monthly concerts will come out of non-state funds

6. Correspondence/unanticipated topics:
- Discussion of upcoming grant cycle: Arlene will update last year's grant posters for distribution
- Arlene discussed email from Mass Cultural Council regarding August trainings and dates. August 28th is the deadline for new local guidelines, updated members list
- Deadline for online proposals changed from 10/16 to 10/15
- Angela and Arlene will meet with Town Treasurer in September, date to be coordinated by them.
- Kelley wonders if Susan still needs to be sworn in
- No correspondence has been received.
- Nor further topics for discussion.

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7. Next meeting set for Monday Sept. 14, 6:15pm.
Motion to adjourn at 6:57pm by Angela Chang, seconded by Suzanne Adam, all in favor. The end 😊