



One North Main Street 02779-1336
Office: 508-824-6794
Fax: 508-822-4603
E-mail: selectmen@berkleyma.us

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A. Tigano
Town Clerk

**TOWN OF BERKLEY
MASSACHUSETTS**

MEETING POSTING

Wednesday, February 4, 2026 @ 5:30 p.m.
Moitoza-Petty Hearing Room, 1 North Main Street

SAVE [Prev. FISCAL SUSTAINABILITY TASK FORCE] AGENDA

1) Call to Order (5:30 PM)

Welcome and review of tonight's objectives / dashboard

2) Approval of Minutes

Review and approval of prior minutes

3) Task Force Check-in

- Brief check-in and overview of meeting goals
- Review of action items from last meeting

4) Communications Updates

- Status of social media coordination and monitoring
- Newsletter planning and timeline
- Website / budget microsite updates
- Department outreach progress (meetings scheduled or held)

5) Messaging: Framing the Options

- Review and refine the core message to the public
- Clarify how options are presented:
 - i) Short-term options
 - ii) Mid-term options
 - iii) Long-term options
- Ensure messaging is factual, clear, and non-advocacy

6) Community Education & Outreach Planning

- Public forum format and structure
- Draft forum schedule (March–June)
- Use of multiple outreach channels (forums, print, digital, COA, mailings)

7) Parking Lot / Future Topics

8) Public Input

9) Next Steps & Action Assignments

- Confirm communication tasks and responsibilities
- Identify materials needed for outreach (handouts, summaries, visuals)
- Set goals to complete before the next meeting
- Confirm next meeting date and focus

10) Adjournment