



TOWN OF BERKLEY

MASSACHUSETTS

BOARD OF
SELECTMEN

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MEMORANDUM

To: Citizens and Staff

From: Town Administrator

Date: March 9th, 2026

Subject: Building Department Fee Schedule Update

Please be advised that the Board of Selectmen approved revisions to the Building Department fee schedule at its meeting held on Wednesday, March 4, 2026.

These changes are being made to better reflect the cost of inspections, permit administration, and ongoing improvements to how permits are processed by the Town.

The goal is to maintain a fair and workable fee structure while supporting continued building department operations and future electronic permitting improvements.

All permit applications received on or after April 1, 2026, will be processed under the revised fee schedule.

Applicants are encouraged to review the updated fees before submitting permit applications.

For questions, please contact the Town Administrator's Office at (774) 501-0350, through email at mchabot@berkleyma.gov or the Building Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Chabot", is written over the word "Sincerely,".

Matthew Chabot

Town Administrator