



**Town of Berkley**  
Massachusetts  
Offices of  
**Board of Health**  
One North Main Street  
Berkley, MA 02779

**Requirements for Title V Inspections**

- Application must be completed in full – No Exceptions.
- Copy of existing floor plan is required.
- Mail or drop off above paperwork with a check made out to “**The Town of Berkley**” for \$150.00.
- Inspector must make appointment with the Health Agent (**Jim Romano 508-813-8288**) to witness inspection. A 24-hour notice must be given if the Inspector must cancel.
- All Title V (5) Inspections will be scheduled in the afternoon (between 1:00 pm and 3:00 pm).
- The Septic Tank must be pumped by a Licensed Pumper on the morning of the Inspection and inspected by the Inspector. All pumping must be scheduled in advance by the Inspector.
- **Cesspools are unacceptable.**
- Some typical upgrades, including but not limited to, broken covers, covers not to grade, corroded D boxes, concrete baffles, number of bedrooms exceeding design flow and outlet T missing filter, will need to be addressed before the system passes.
- All necessary repairs will need a Septic Repair Application filled out and a call back fee of \$150.00.
- All repairs must be done by locally licensed installers.

- Replacement of Septic Tank requires a professionally engineered plan.
- Systems that have not been in use for over 30 days will have to have at least 3,000 gallons of water added to the system spread over 2 weeks prior to inspection. Inspection must be done within 2 days of additional water introduction.

**Office Hours:**  
**Monday, Tuesday and Wednesday**  
**9:30 A.M. – 2:30 P.M.**  
**Tel# 508-822-7828**  
**[boardofhealth@berkleyma.gov](mailto:boardofhealth@berkleyma.gov)**